



General Application Process Details

Application documents

Ahead of the first award, the applicant establishment sends in a completed application form and all required supplementary documents.

Audits

On-site audits to the applicant establishments are as minimum carried out in year 1 (before first award).

Decision making

An independent auditor or a National Jury decides on the **Green Key** awards.

General application process

The establishment contacts **Green Key**.

The establishment sends the completed application form (including supplementary documents) and pays the participation fees.

The establishment receives an on-site visit by an auditor.

The application and audit report is presented for decision by the National or International Jury, (or decided upon by an independent auditor).

If approved, the awarded establishment receives the plaque with sticker and the certificate (and a flag can be purchased).

The Green Key award is valid for 12 months and must be renewed annually.

In the following years: before the end of the year of award, the awarded establishment sends updates to the application material, pays the fees and receives an on-site audit. The application and audit report is presented for a decision.